

Published 31<sup>st</sup> May 2023

---

# Getting Started with the Data Security and Protection Toolkit (DSPT)

---

Help and guidance

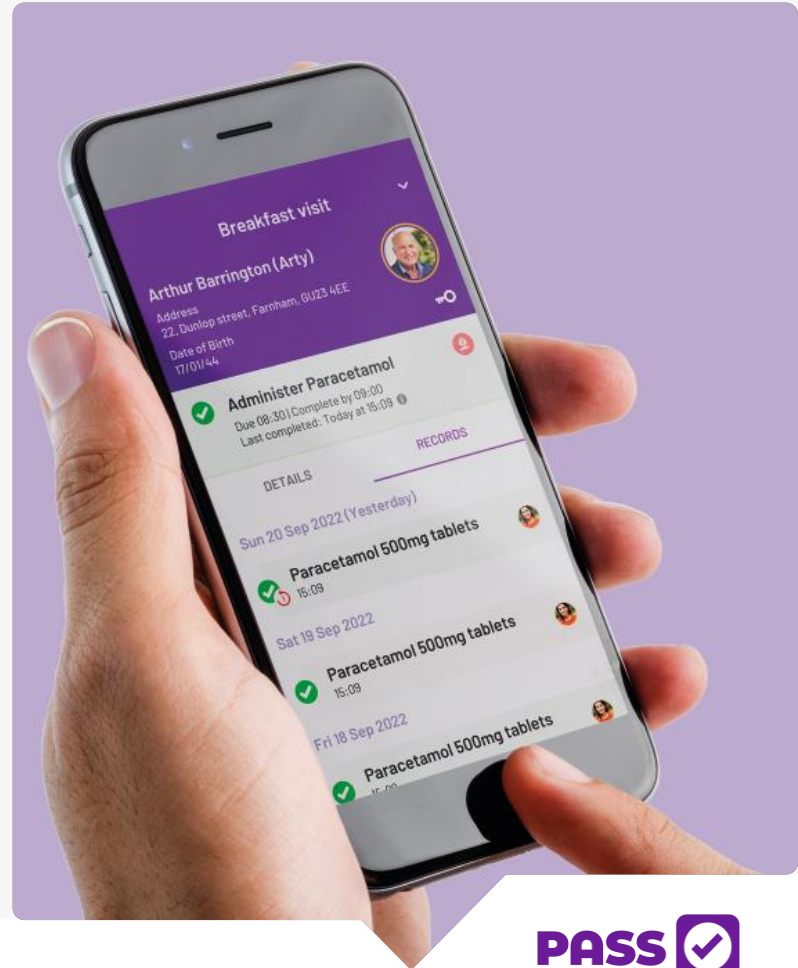
## What is the DSPT? (1)

---

The Data Security and Protection Toolkit is an online self-assessment tool that allows organisations to measure their performance against the National Data Guardian's 10 data security standards. It is an annual assessment.

As data security standards evolve, the requirements of the DSPT are reviewed and updated to ensure they are aligned with current best practice.

Organisations with access to NHS patient data must therefore review and submit their annual assessment each year before the deadline.



## What is the DSPT? (2)

---

All organisations that have access to NHS patient data and systems must use this toolkit to provide assurance that they are practising good data security and that personal information is handled correctly.

There are various levels of compliance that an organisation can publish at, however 'Standards Met' is the desired level to allow data sharing with the NHS.

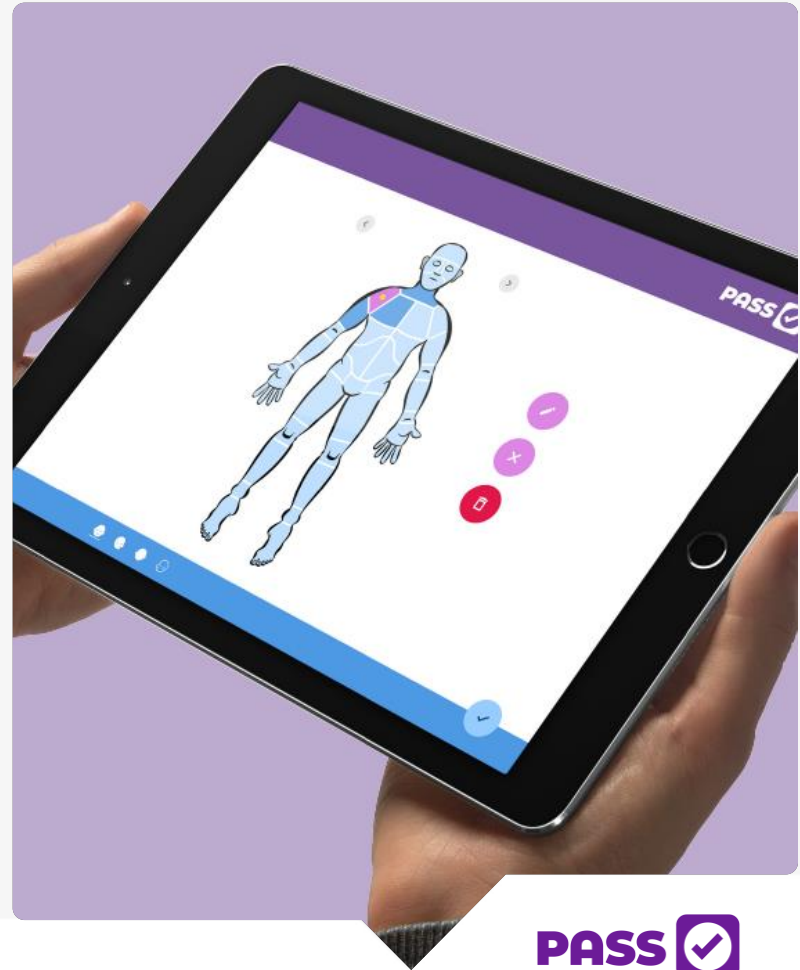


## Why should I complete the DSPT?

---

Completing the DSPT enables care organisations to demonstrate that they have appropriate systems and policies in place to safeguard people's information.

It also enables care provider organisations to access additional NHS services such as NHS Mail, GP Proxy for ordering medications, and GP Connect which enables access to GP patient records making information sharing for care delivery safer and more efficient.



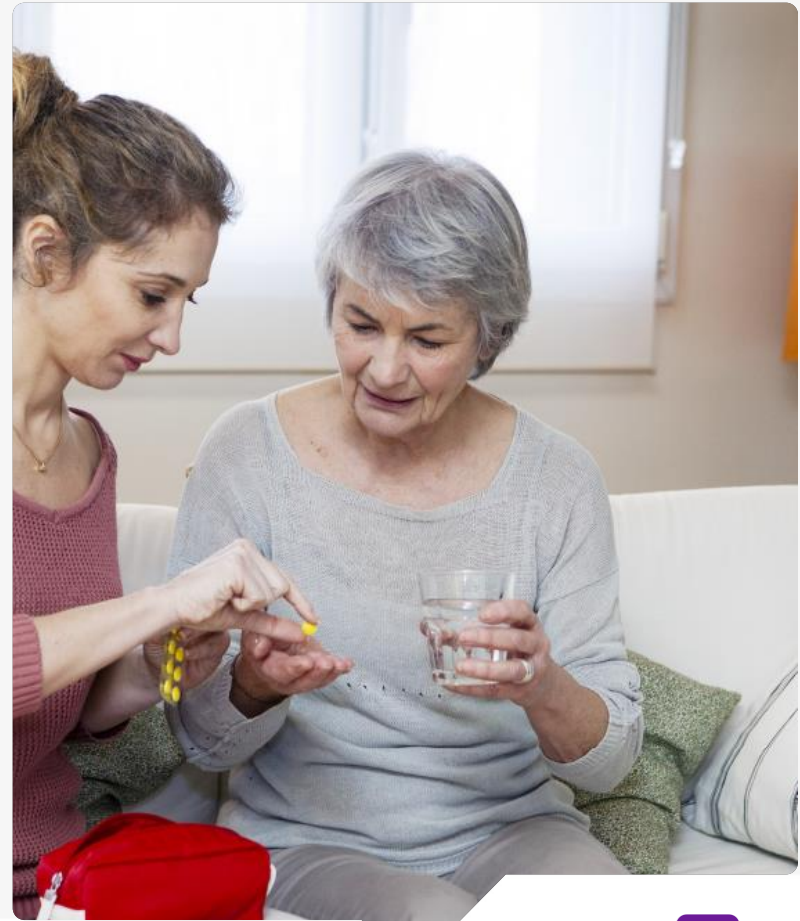
## What do I need to get started?

---

To complete the DSPT self – assessment, you will need to register your organisation via this link:

<https://www.dsptoolkit.nhs.uk/Account/RegisterOrganisationCode>

You need to know your ODS code to be able to complete your registration. If you do not have an ODS code, you can request one by submitting an organisation code request for at: [Exeter.helpdesk@nhs.net](mailto:Exeter.helpdesk@nhs.net)



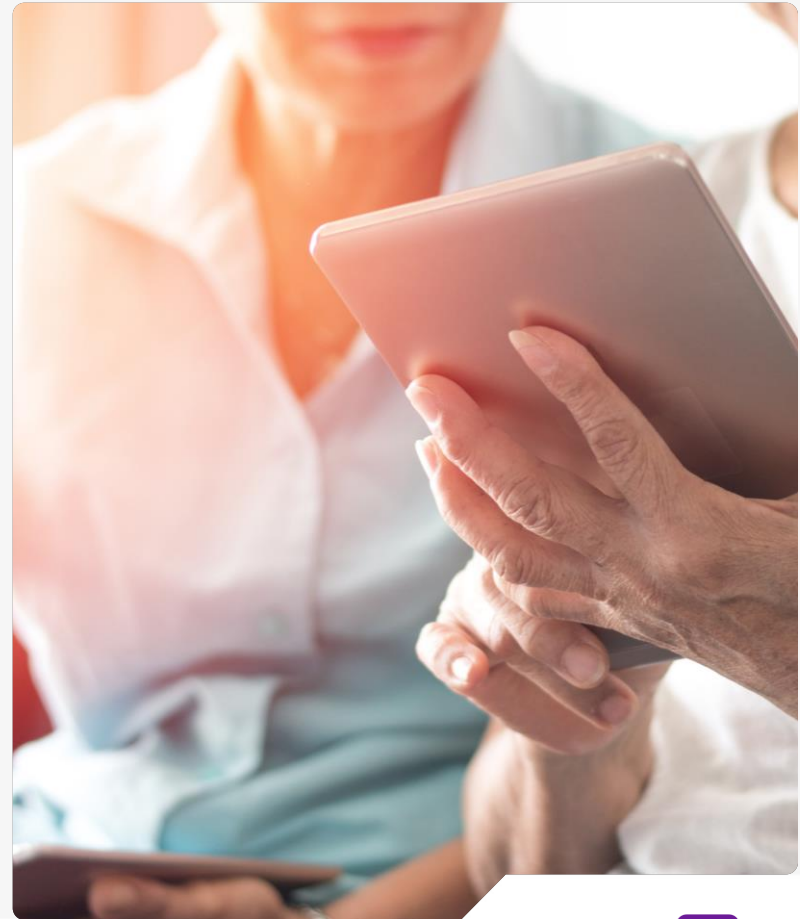
## Where can I get guidance to complete the assessment?

---

The Digital Social Care website offers many resources and guidance to help you complete your DSPT assessment. This information is available here:

<https://www.digitalsocialcare.co.uk/data-security-protecting-my-information/data-security-and-protection-toolkit/>

The link below provides a list of those organisations acting as Better Security, Better Care Local Support Partners. They support local care providers to improve their data and cyber security and complete the DSPT: [Better Security, Better Care - Local Support Partners - Digital Social Care](#)



## How can PASS help me with my DSPT assessment? (1)

---

EveryLIFE has created a template with answers related to PASS and some of our security practices that you will need to help you complete some of the IT Security questions in your assessment.

You can access the template called Data Security and Protection Toolkit Checklist for Care Providers on our website by following this link:  
<https://www.everylifetechnologies.com/security/>



## How can PASS help me with my DSPT assessment? (2)

---

Click on Inspection Ready Checklist under Contents. Scroll down to Data Security Protection Toolkit (DSPT) Checklist for Care Providers.

Here you will find documentation prepared by our team to help you complete your DSPT.





## Any questions?

---

**You can contact our expert team by email or telephone:**

[hello@everylifetechnologies.com](mailto:hello@everylifetechnologies.com)

03300 940 118

